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**Academic and Examination Regulations  
for the Master's Degree Program Politics & Technology and  
the Part-time Master's Degree Program Politics & Technology (66%)  
at the Munich School of Politics and Public Policy  
at the Technical University of Munich**

**Dated 31 May 2017**

**Engrossed version  
as amended by the Fifth Amending Statute of 9 March 2023**

In accordance with Art. 13(1) Sentence 2 in conjunction with Art. 58(1) Sentence 1, Art. 61(2) Sentence 1 and Art. 43(5) of the Bavarian Higher Education Act [*Bayerisches Hochschulgesetz (BayHSchG)*] the Technical University of Munich issues the following Regulations:

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### I. Master's Degree Program Politics & Technology

#### § 34

##### Applicability, Academic Titles

- (1) <sup>1</sup>The Academic and Examination Regulations for the Master's Degree Program Politics & Technology (FPSO) complement the General Academic and Examination Regulations for Bachelor's and Master's programs at the Technical University of Munich (APSO) dated 18 March 2011 as amended. <sup>2</sup>The APSO has precedence.
- (2) <sup>1</sup>Upon successful completion of the Master's examination the degree "Master of Science" ("M.Sc.") is awarded. <sup>2</sup>The academic title may also be used with the name of the university "(TUM)".

#### § 35

##### Commencement of Study, Standard Duration of Study, ECTS

- (1) The Master's Degree Program Politics & Technology at the Technical University of Munich commences, as a rule, in the winter semester.
- (2) <sup>1</sup>The number of classes in required and elective subjects needed to obtain the master's degree is 72 credits (48 weekly hours per semester) spread over three semesters. <sup>2</sup>Furthermore, 3.5 months (18 credits) of practical research in political science practice are required in accordance with § 37a. <sup>3</sup>Students will have a maximum of six months to complete their master's thesis (30 credits) in accordance with § 46. <sup>4</sup>The number of coursework units and examinations in required and elective subjects to be completed in the Master's Degree Program Politics & Technology according to Appendix 1 is a minimum of 120 credits. <sup>5</sup>The standard duration of study for the master's program is a total of four semesters.

#### § 36

##### Eligibility Requirements

- (1) Eligibility for the Master's Degree Program Politics & Technology is demonstrated by:
  1. a qualified bachelor's degree obtained after a program of at least six semesters from a domestic or foreign institution of higher education, or at least an equivalent degree in political science or a comparable social science degree program, or an engineering or natural science degree program,
  2. adequate knowledge of the English language; students whose native language or language of instruction is not English must demonstrate proficiency through an acknowledged language test such as the Test of English as a Foreign Language (TOEFL; with a minimum of 88 points), the

International English Language Testing System (IELTS; with a minimum of 6.5 points), or the Cambridge Main Suite of English Examinations; if, in the undergraduate program, 12 credits were obtained for examinations administered in English-language examination modules, adequate proficiency in the English language is deemed proven,

3. passing of the Aptitude Assessment according to Appendix 2.
- (2) A degree is considered to be qualified within the meaning of 1(1) if there are no significant differences with regard to the competencies (learning outcomes) acquired in the Bachelor's Degree Program Political Science at TUM or in a similar degree.
- (3) <sup>1</sup>For determining a qualified degree in accordance with § 36(2), required modules of the TUM Bachelor's Degree Program Political Science will be considered. <sup>2</sup>If students do not meet all credit requirements, the Selection Committee can, in accordance with Appendix 2 No. 3, require students to complete additional fundamentals exams as stipulated in Appendix 2 No. 5.1.3 amounting to a maximum of 30 credits to verify their qualification. <sup>3</sup>Candidates must be informed thereof after review of the documentation during the first stage of Aptitude Assessment.

### **§ 37**

#### **Modular Structure, Module Examination, Courses, Areas of Specialization, Language of Instruction**

- (1) <sup>1</sup>General provisions concerning modules and courses are set out in §§ 6 and 8 of the APSO. <sup>2</sup>For any changes to the stipulated module provisions, § 12(8) of the APSO applies.
- (2) The curriculum listing the required and elective modules is included in Appendix 1.
- (3) <sup>1</sup>As a rule, the language of instruction in the Master's Degree Program Politics & Technology is English. <sup>2</sup>Modules taught entirely or partly in German are identified in Appendix 1 II. <sup>3</sup>Where the language of instruction for a module is specified in Appendix as either English or German, the examiner will announce, in a suitable manner no later than the first day of classes, which will be the official language of instruction. <sup>4</sup>Students who have not verified their knowledge of German in the application process will be conditionally admitted with the stipulation that they complete at least one module in which they acquire integrative knowledge of German by the end of the second semester of enrollment in the degree program. <sup>5</sup>The offer will be announced by the Examination Board accordingly. <sup>6</sup>Optional credits completed in extracurricular courses, e.g. German courses offered by the TUM Language Center, will also be recognized.
- (4) <sup>1</sup>Students need to put together an individual semester curriculum amounting to 30 credits. <sup>2</sup>The corresponding modules should be selected from Appendix 1 in consultation with the departmental student advisor.

### **§ 37 a**

#### **Political Science Practice**

- (1) <sup>1</sup>A practical project or a practical research course at a domestic or foreign institution is a pass/fail credit requirement within the meaning of § 6(7) APSO. <sup>2</sup>It consists of project work that includes an active collaboration on a practical or research project that is related to the content of the degree program and is concluded with a project report. <sup>3</sup>The duration

of the practical project is a total of 3.5 months (18 credits) and can consist of several sub-projects that are not related in terms of time.

- (2) <sup>1</sup>The practical project or practical research course in Germany or abroad is always supervised by an expert examiner in accordance with the APSO (thesis supervisor). <sup>2</sup>Expert examiners are university educators, junior fellows and adjunct instructors from the Munich School of Politics and Public Policy or the TUM School of Social Sciences and Technology and university educators, junior fellows, and adjunct instructors from other faculties or schools of the Technical University of Munich who teach in the Master's Degree Program Politics & Technology. <sup>3</sup>Furthermore, academic staff members can also be appointed examiners if the corresponding requirements from the University Examiners Act as amended are met.

### **§ 38**

#### **Examination Deadlines, Academic Progress Checks, Failure to Meet Deadlines**

Examination deadlines, academic progress checks, and failure to meet deadlines are governed by § 10 of the APSO.

### **§ 39**

#### **Examination Board**

In accordance with § 29 of the APSO, the board responsible for all decisions concerning examination matters is the Master's Examination Board for the Master's Degree Programs "Politics & Technology" (full-time/part-time (66%), "Science & Technology Studies" (STS), "Responsibility in Science, Engineering and Technology" (RESET) and "Philosophy of Science and Technology" (WiTePhil) at the TUM School of Social Sciences and Technology/Munich School of Politics and Public Policy (HfP) at the Technical University of Munich (TUM).

### **§ 40**

#### **Recognition of Periods of Study, Coursework and Examination Results**

The recognition of periods of study, coursework, and examination results is governed by § 16 of the APSO.

### **§ 41**

#### **Continuous Assessment Procedure, Types of Assessment**

- (1) <sup>1</sup>In addition to written and oral examinations, types of assessment in accordance with § 12 and § 13 of the APSO may include (but are not limited to) laboratory assignments, exercises (tests, where applicable), reports, project work, presentations, learning portfolios, research papers, or parcours examinations. <sup>2</sup>Details of each module examination and the competencies to be assessed in each examination are set out in the module descriptions. <sup>3</sup>Where the topic permits, the examination can be held either as an individual or group examination; § 18(2) Sentences 2 and 3 of the APSO apply accordingly.
- a) <sup>1</sup>A **written examination** is a supervised examination, in which students are expected to demonstrate, within a limited amount of time and using predefined methods and resources, their ability to identify problems, find solution strategies and, if required, implement them. <sup>2</sup>The duration of written examinations is regulated in § 12(7) of the APSO.

- b) <sup>1</sup>Depending on the discipline, **laboratory assignments** may include experiments, measurements, field work, field exercises, etc., with the goal of students conducting such work, evaluating results, and gaining knowledge. <sup>2</sup>These may consist of, for example, process descriptions and the underlying theoretical principles including studying the relevant literature; preparation and practical implementation; calculations, if required, and documentation, evaluation, and interpretation of the results in the context of the knowledge to be gained. <sup>3</sup>Laboratory assignments may be complemented by presentations designed to demonstrate a student's communication competency in presenting scholarly work to an audience.
- c) <sup>1</sup>**Practical credit requirements** involve students completing assigned tasks (for example, solving mathematical problems, writing computer programs, preparing models, preparing designs) using theoretical knowledge to solve application-oriented problems. <sup>2</sup>Exercises are designed to assess a student's factual and detailed knowledge and its application. <sup>3</sup>Practical exercises may be administered in writing, orally, or electronically. <sup>4</sup>They may be in the form of homework assignments, practice sheets, programming exercises, (e-)tests, design tasks, posters, tasks assigned within a university internship program, etc.
- d) <sup>1</sup>A **report** is a written record and summary of a learning process for the purpose of presenting the acquired knowledge in a structured way and analyzing the results in the context of a module. <sup>2</sup>Students are expected to demonstrate that they have understood all essential aspects and are able to present them in writing. <sup>3</sup>Reports may include excursion reports, internship reports, work reports, etc. <sup>4</sup>The written report may be complemented by a presentation for the purpose of assessing the student's communication competency in presenting scholarly work to an audience.
- e) <sup>1</sup>**Project work** is designed to reach, in several phases (initiation, problem definition, role assignment, idea generation, criteria development, decision, implementation, presentation, written evaluation), the defined objective of a project assignment within a given period of time and using suitable instruments. <sup>2</sup>In addition, project work may include a presentation or a subject-specific discussion in order to assess a student's communication competency in presenting scholarly work to an audience. <sup>3</sup>It may also encompass design sketches, drawings, plans, models, objects, simulations or documentation.
- f) <sup>1</sup>A **research paper** is a written assignment in which students work independently on solving complex scholarly or scholarly/application-oriented problems, using the scientific methods of the related discipline. <sup>2</sup>Students are expected to demonstrate that they are able to solve problems corresponding to the learning results of the module in question in compliance with the guidelines for scholarly work – from analysis and conception to implementation. <sup>3</sup>Research papers, differing in their requirement standards, may take the form of a conceptual framework/theory paper, abstract, term paper, seminar paper, etc. <sup>4</sup>The research paper may be complemented by a presentation and/or a colloquium for the purpose of assessing the student's communication competency in presenting scholarly work to an audience.
- g) <sup>1</sup>A **presentation** is a systematic and structured oral performance supported by suitable audio-visual equipment (such as projector, slides, posters, videos) for the purpose of demonstrating and summarizing specific issues or results and paring complex problems down to their essential core. <sup>2</sup>For the presentation, the student is expected to demonstrate that he or she is capable of preparing a certain topic within a given time frame in such a way as to present or report it in a clear and comprehensible manner to an audience. <sup>3</sup>In addition, the student is expected to demonstrate that he or she is able to respond competently to any questions, suggestions, or discussions brought by the audience and relating to his or her subject area. <sup>4</sup>The presentation may be complemented by a brief written precis.

- h) <sup>1</sup>An **oral examination** is a timed, graded discussion on relevant topics and specific questions to be answered. <sup>2</sup>In oral examinations students are expected to demonstrate that they have understood the central concepts of the subject matter covered by the exam and are able to apply them to specific problems. <sup>3</sup>The duration of the examination is regulated in § 13(2) of the APSO.
- i) <sup>1</sup>A **learning portfolio** is a collection of completed work compiled by the student according to predefined criteria that exhibits the student's progress and achievements in defined content areas at a given time. <sup>2</sup>Students are required to explain why they chose the work they have and its relevance for their learning progress and the achievement of the defined learning outcomes. <sup>3</sup>With the learning portfolio, students are expected to demonstrate that they have taken active responsibility for their learning process. <sup>4</sup>Depending on the module description, types of independent study assessment in a learning portfolio may include, in particular, application-oriented assignments, web pages, weblogs, bibliographies, analyses, conceptual framework/theory papers, as well as the graphic representation of facts or problems. <sup>5</sup>A subject-specific final oral discussion for the purpose of reflection and based on the content of the learning portfolio may also take place.
- j) <sup>1</sup>The **parcours examination** is made up of several components. <sup>2</sup>Unlike a module examination component, parcours exam components are administered in sequence and completed in a specific time frame and location. <sup>3</sup>Parcours components entail various types of examination, which together evaluate the competency profile of the module as a whole. <sup>4</sup>Possible types of examination in parcours components may include those listed in g) and h) in combination with a practical requirement. <sup>5</sup>The total duration of the parcours examination with all its components is indicated in the module catalog.
- (2) <sup>1</sup>As a rule, module examinations are taken concurrently with the program. <sup>2</sup>The type and duration of module examinations is stipulated in Appendix 1. <sup>3</sup>For any changes to the stipulated module provisions § 12(8) of the APSO applies. <sup>4</sup>The assessment of the module examination is governed by § 17 of the APSO. <sup>5</sup>The grade weights of module examination components correspond to the weighting factors assigned to them in Appendix 1.
- (3) Where Appendix 1 provides that a module examination is either in written or oral form, the examiner will inform the students officially and in appropriate form, no later than the first day of classes, of the type of examination to be held.
- (4) At the request of the students and with the consent of the examiners, examinations in English may be taken for modules in German.

## § 42

### Admission to and Registration for the Master's Examination

- (1) Students who are enrolled in the Master's Degree Program Politics & Technology are deemed admitted to the module examinations of the master's examination.
- (2) <sup>3</sup>If, according to Appendix 2 No. 5.1.3, students are required to pass fundamentals exams as part of their conditional admission to the master's degree program, the Examination Board must inform the students in writing for which module examinations (as an exception to Sentence 1) proof of passing the specified fundamentals exams is required for admission to the module examination.

- (3) <sup>1</sup>Registration requirements for required and elective module examinations are stipulated in § 15(1) of the APSO. <sup>2</sup>Registration requirements for repeat examinations are stipulated in § 15(2) of the APSO.

### **§ 43**

#### **Scope of the Master's Examination**

- (1) The master's examination consists of:
1. the module examinations in the corresponding modules according to § 43(2),
  2. The coursework listed in § 45 in the field of Political Science Practice and
  3. the Master's Thesis module according to § 46.
- (2) <sup>1</sup>The module examinations are listed in Appendix 1 II. <sup>2</sup>Students must complete 6 credits in the required modules and at least 66 credits in elective modules. <sup>3</sup>The selection of modules must comply with § 8(2) of the APSO.

### **§ 44**

#### **Repeat Examinations, Failed Examinations**

- (1) The repetition of examinations is governed by § 24 of the APSO.
- (2) Failure of examinations is governed by § 23 of the APSO.

### **§ 45**

#### **Coursework (Pass/Fail Credit Requirements)**

In addition to the examinations listed in § 43(1), verification of the successful completion of coursework in the area of Political Science Practice in accordance with § 37a must be provided.

### **§ 45 a**

#### **Multiple Choice Tests**

The conduct of multiple choice tests is governed by § 12 a of the APSO.

### **§ 46**

#### **Master's Thesis**

- (1) As part of the master's examination, each student must write a master's thesis according to § 18 of the APSO. <sup>2</sup>The thesis topic may be determined and supervised by expert examiners (Themensteller) from the Munich School of Politics and Public Policy, the TUM School of Social Sciences and Technology, or the Technical University of Munich. <sup>3</sup>Expert examiners are university educators, junior fellows, and adjunct instructors from the Munich School of Politics and Public Policy, the TUM School of Social Sciences and Technology, and university educators, junior fellows, and adjunct instructors from other faculties or schools at the Technical University of Munich. <sup>4</sup>Expert examiners as stipulated are appointed by the Examination Board.
- (2) <sup>1</sup>The master's thesis should be started after successful completion of all module examinations. <sup>2</sup>Completion of the Master's Thesis module, as a rule, is the final examination requirement. <sup>2</sup>Upon request students may be granted early approval to

commence work on the master's thesis if the objective of the thesis in the sense of § 18(2) APSO can be fulfilled under consideration of the progression of studies to date.

- (3) <sup>1</sup>The period between topic assignment and submission of the completed thesis must not exceed six months. <sup>2</sup>The thesis is considered presented and not passed if the student fails to submit it on time without valid reasons as specified in § 10(7) of the APSO. <sup>3</sup>The thesis can be written in consultation with the thesis supervisor in German or English.
- (4) <sup>1</sup>If the Master's Thesis module was not graded as at least "sufficient" (4.0), it may be repeated once with a new topic. <sup>2</sup>Students must renew their application to prepare the Master's Thesis module within six weeks of receipt of the grade.

### **§ 47**

#### **Passing and Assessment of the Master's Examination**

- (1) The master's examination is deemed passed when all examinations required for the master's examination in accordance with § 43(1) have been passed and a plus credits account of at least 120 credits has been achieved.
- (2) <sup>1</sup>The module grade will be determined according to § 17 of the APSO. <sup>2</sup>The overall grade for the master's examination will be calculated as the weighted grade average of the modules according to § 43(2) and the Master's Thesis module. <sup>3</sup>The grade weights of the individual modules correspond to the credits assigned to each module. <sup>4</sup>The overall assessment is expressed by the designation according to § 17 of the APSO.

### **§ 48**

#### **Degree Certificate, Diploma, Diploma Supplement**

If the master's examination was passed, a degree certificate, a diploma, and a diploma supplement including a transcript of records are to be issued in compliance with § 25(1) and § 26 of the APSO.

## II. Part-time Master's Degree Program Politics & Technology (66%)

### § 49

#### Applicability, Commencement of Study, Standard Duration of Study, ECTS

- (1) Unless defined differently below, the rules for the Master's Degree Program Politics & Technology in Section I apply.
- (2) The part-time Master's Degree Program Politics & Technology generally commences in the winter semester.
- (3) <sup>1</sup>The master's degree program is offered in accordance with Art. 77(3) Sentence 4 Bavarian Higher Education Innovation Act [Hochschulinnovationsgesetzes (BayHIG)] in the special study format of a part-time master's degree program. <sup>2</sup>The number of classes in required and elective subjects needed to obtain the master's degree is 72 credits (at least 48 weekly hours per semester) spread over 5 semesters. <sup>3</sup>Students will have a maximum of nine months (30 credits) to complete their master's thesis. <sup>4</sup>Furthermore, five months (18 credits) of practical research are required in the field of political science practice. <sup>5</sup>The number of coursework units and examinations in required and elective studies to be completed in the part-time Master's Degree Program Politics & Technology according to Appendix 1 is a minimum of 120 credits. <sup>6</sup>The standard duration of study for the part-time master's degree program is a total of sixth semesters.

### § 50

#### Examination Deadlines, Academic Progress Checks, Failure to Meet Deadlines

<sup>1</sup>Examination deadlines, academic progress checks, and failure to meet deadlines are governed by § 10 of the APSO. <sup>2</sup>The examinations should be completed in time so that the 120 credits required in accordance with § 47(1) are obtained by the end of the standard duration of study of six semesters for the part-time master's degree program. <sup>3</sup>Students are expected to obtain at least 20 credits per semester observing the respective selection rules. <sup>4</sup>According to § 10(4) Sentence 2 APSO, in this part-time master's degree program, the following credits are required in the modules laid out in Appendix 1

- 1st a minimum of 20 credits by the end of the third semester,
2. at least 40 credits by the end of the fourth semester of enrollment in current degree program (Fachsemester),
3. at least 60 credits by the end of the fifth semester of enrollment in current degree program (Fachsemester),
4. at least 80 credits by the end of the sixth semester of enrollment in current degree program (Fachsemester),
5. at least 100 credits by the end of the seventh semester of enrollment in current degree program (Fachsemester),
6. at least 120 credits by the end of the eighth semester of enrollment in current degree program (Fachsemester).

<sup>5</sup>If the deadlines set out in Sentence 4 Nos. 1 to 5 are exceeded, § 10(5) APSO shall apply.

<sup>6</sup>If the deadline set out in Sentence 4 No. 6 is exceeded, § 10(6) APSO shall apply.

## **§ 51**

### **Admission to and Registration for the Master's Examination**

- (1) Students who are enrolled in the Master's Degree Program Politics & Technology (66%) are deemed admitted to the module examinations of the master's examination.
- (2) If, according to Appendix 2 No. 5.1.3, students are required to pass fundamentals exams as part of their conditional admission to the master's degree program, the Examination Board must inform the students in writing for which module examination or examinations (as an exception to Sentence 1) proof of passing the specified fundamentals exams is required for admission to the module examination.
- (3) <sup>1</sup>Registration requirements for required and elective module examinations are stipulated in § 15(1) of the APSO. <sup>2</sup>Registration requirements for repeat examinations are stipulated in § 15(2) of the APSO. <sup>3</sup>Participation in modules and the corresponding examinations in accordance with Appendix 1 per semester is limited to a maximum of 25 credits. <sup>4</sup>To register, students must submit a curriculum listing the modules they have selected to the Academic Advisor before the end of the examination registration deadline for the respective semester. <sup>5</sup>If students want to take more examinations, this is only possible by switching to full-time studies. <sup>6</sup>When switching the study mode to a part-time program, examinations that the student did not pass can be repeated once on the next possible date without taking the regular credit scope for the semester into consideration.

## **§ 52**

### **Master's Thesis**

As an exception to § 46(3) Sentence 1, the period between topic assignment and submission of the completed thesis must not exceed nine months.

## **III. Final Provisions**

## **§ 53**

### **Entry into Force\*)**

<sup>1</sup>These regulations enter into force on 15 April 2017. <sup>2</sup>They apply to all students who commence their studies at the Technical University of Munich as of the winter semester 2017/2018.

\*) This provision concerns the entry into force of these regulations in the original version from 31 May 2017. The date of entry into force of the amendments is specified in the Amending Statute.

## Appendix 1:

### I. Scope of the Master's Examination

No.	Component	ECTS credits	Semester Full-/part-time
1	Continuous assessments to obtain credits in the required module of <b>political science fundamentals</b>	6	1st/1st semester
2	Continuous assessments to obtain credits in the elective area of <b>methods</b>	12	1st to 2nd/1st to 2nd semester
3	Continuous assessments to obtain credits in the elective modules of the <b>interdisciplinary courses</b>	24	3rd/2nd to 5th semester
4	Continuous assessments to obtain credits in the area of <b>political science specializations</b>	30	1st to 3rd/2nd to 5th semester
5	Continuous coursework in the required module <b>Political Science Practice</b> in accordance with § 37 a	18	3rd/4th to 5th semester
6	<b>Master's Thesis</b> in accordance with § 46 and § 52	30	4th/5th to 6th semester
	<b>Total</b>	<b>120</b>	

## II. Examination Modules

### 1. Required Modules

#### Explanation:

Sem. = semester; SWS = Semesterwochenstunden/weekly hours per semester; WiSe = winter semester;

SoSe = summer semester; V = Vorlesung/lecture; Ü = Übung/exercise; P = Praktikum/internship; SE = seminar;

The Duration of Examination column gives the examination duration in minutes for written and oral exams.

#### 1.1. Core subjects

No.	Module Title	Type of Instruction SWS/ V Ü P	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
POL40100	Introduction to Politics & Technology	4 V	1st Sem.	4	6	Practical credit requirement		English

#### 1.2. Master's Thesis

No.	Module Name	Type of Instruction SWS/ V Ü P	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
POL89900	Master's Thesis		4th/ 5th–6th Sem.		30	Research paper		English

#### 1.3. Political Science Practice

No.	Module Name	Type of Instruction SWS/ V Ü P	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
POL30001	Political Science in Practice		3rd–4th / 5th–6th Sem.		18	report		German/English

### 2. Elective Modules

#### 2.1. Methods elective studies

In the Methods elective studies, the students have the choice between the following modules amounting to at least 12 credits. This example elective module catalog will be updated on a regular basis. The applicable elective module catalog will be published on the website of the

Munich School of Politics and Public Policy by the TUM School of Social Sciences and Technology in time before the first day of classes.

If the “Political Economy” area of specialization is selected, the module is POL63100: Quantitative Methods or SOT86901: Advanced Quantitative Methods is mandatory.

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
SOT86402	Qualitative Methods	2 V + 2 Ü	1st Sem./1st Sem.	4	6	Written exam	90	English
POL40300	Computational Methods	2 V + 2 Ü	1st Sem./1st Sem.	4	6	Practical credit requirement	Not specified	English
POL63100	Quantitative Methods	2 V + 2 Ü	1st Sem./1st Sem.	4	6	Learning portfolio	Not specified	English
POL64100	Game Theory for Political Scientists	4 S	1st Sem./1st Sem.	4	6	Learning portfolio	Not specified	English
SOT86050	Advanced Computational Methods	4 S	1st Sem./1st Sem.	4	6	Practical credit requirement	Not specified	English
SOT86901	Advanced Quantitative Methods	2 V + 2 Ü	2. Sem./2. Sem.	4	6	Practical credit requirement	Not specified	English

## 2.2. Interdisciplinary Courses

In the area of interface qualification, modules in the fields “Digital Economy”, “Urban Mobility & Energy”, “Economics & Policy”, and/or “Social Responsibility & Corporate Governance” from the engineering/natural science schools and departments as well as the TUM School of Management at the Technical University of Munich amounting to a total of at least 24 credits need to be successfully completed in consultation with the departmental student advisors.

## 2.3. Political Science Areas of Specialization

One of the following four political science areas of specialization can be selected. The accompanying required module needs to be taken for a political science area of specialization and 24 credits earned from the corresponding elective modules. The selected political science area of specialization is indicated on the transcript of records.

If a political science area of specialization is not selected, modules amounting to 30 credits are required from the following example complete module offerings for the political science areas of specialization. The required modules shown for the political science areas of specialization can be taken as elective modules in this case.

## Data & Society

### 1st Required Module

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Data &amp; Society</b>							
SOT86811	Introduction to Data & Society	2 V + 1 Ü	1st Sem./1st Sem.	3	6	Learning portfolio	Not specified	English

### 2. Elective Modules

In addition, within the “Data & Society” area of specialization, further elective modules are required amounting to a total of 24 credits from a supplementary elective module catalog. This example elective module catalog will be updated on a regular basis. The applicable elective module catalog will be published on the website of the Munich School of Politics and Public Policy by the TUM School of Social Sciences and Technology in time before the first day of classes.

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Data &amp; Society</b>							
POL67002	Digital Sustainability Transformation of, by and for the TUM	4 S	1st–3rd/2nd–5th Sem.	4	6	Practical credit requirement	Not specified	English
SOT86050	Advanced Computational Methods	4 S	1st–3rd/2nd–5th Sem.	4	6	Practical credit requirement	Not specified	English
SOT860812	Advanced Topic: Normativity & Technology (MSc)	2 S	1st–3rd/2nd–5th Sem.	2	6	Learning portfolio	Not specified	English
SOT86604	Experimental Methods in Political Science	4 S	1st–3rd/2nd–5th Sem.	4	6	Practical credit requirement	Not specified	English
SOT86810	Governing Innovative Technologies	2 S	1st–3rd/2nd–5th Sem.	2	6	Research paper	Not specified	English

## Governance

### 1st Required Module

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Governance</b>							
SOT86511	European and Global Governance	4 S	1st Sem./1st Sem.	4	6	Research paper	Not specified	English

### 2. Elective Modules

In addition, within the “Governance” area of specialization, further elective modules are required amounting to a total of 24 credits from a supplementary elective module catalog. This example elective module catalog will be updated on a regular basis. The applicable elective module catalog will be published on the website of the Munich School of Politics and Public Policy by the TUM School of Social Sciences and Technology in time before the first day of classes.

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Governance</b>							
POL60701	Digital Transformations in Europe	4 S	1st–3rd/2nd–5th Sem.	4	6	Research paper	Not specified	English
POL62300	Multi-level Governance	4 S	1st–3rd/2nd–5th Sem.	4	6	Research paper	Not specified	English
SOT86601	Social Media and Politics: Communication, Behavior and Governance	4 S	1st–3rd/2nd–5th Sem.	4	6	project work	Not specified	English
SOT86704	Global Economic Governance	4 S	1st–3rd/2nd–5th Sem.	4	6	Research paper	Not specified	English
SOT86705	Disruptions in Governance and Technology	4 S	1st–3rd/2nd–5th Sem.	4	6	Research paper	Not specified	English

## Political Economy

### 1st Required Module

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Political Economy</b>							
SOT86411	Field Seminar in Political Economy	3 S	1st Sem./1st Sem.	3	6	Practical credit requirement	Not specified	English

### 2. Elective Modules

In addition, within the “Political Economy” area of specialization, further elective modules are required amounting to a total of 24 credits from a supplementary elective module catalog. Modules are offered in the two areas “Comparative Political Economy” and “International Political Economy”. Modules amounting to at least 6 credits need to be successfully completed in each of the areas. These example elective module catalogs will be updated on a regular basis. The respective applicable elective module catalog will be published on the website of the Munich School of Politics and Public Policy by the TUM School of Social Sciences and Technology in time before the first day of classes.

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Political Economy: Comparative Political Economy</b>							
POL61301	Technology Governance and the Regulatory State	3 S	1st–3rd/2nd–5th Sem.	3	6	Research paper	Not specified	English
POL64101	Politics of Finance and Debt	4 S	1st–3rd/2nd–5th Sem.	4	6	Learning portfolio	Not specified	English
SOT86302	Comparative Capitalism	3 S	1st–3rd/2nd–5th Sem.	3	6	Research paper	Not specified	English
	<b>Political Economy: International Political Economy</b>							
POL61300	The Politics of Market Competition in a Global Economy	3 S	1st–3rd/2nd–5th Sem.	3	6	Research paper	Not specified	English
POL61406	Advanced Topics in Comparative and International Political Economy	4 S	1st–3rd/2nd–5th Sem.	4	6	Research paper	Not specified	English
SOT86310	Institutions, Technology, and the Global Economy	4 S	1st–3rd/2nd–5th Sem.	4	6	Research paper	Not specified	English

## Sustainability

### 1st Required Module

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Sustainability</b>							
SOT86611	Sustainability Politics and Policy	4 V	1st Sem./ 1st Sem.	4	6	Learning portfolio	Not specified	English

### 2. Elective Modules

In addition, within the “Sustainability” area of specialization, further elective modules are required amounting to a total of 24 credits from a supplementary elective module catalog. This example elective module catalog will be updated on a regular basis. The applicable elective module catalog will be published on the website of the Munich School of Politics and Public Policy by the TUM School of Social Sciences and Technology in time before the first day of classes.

No.	Module name	Type of Instruction SWS/	Sem. Full-/part-time	SWS	ECTS credits	Type of Examination	Duration of Examination	Language of Instruction
	<b>Sustainability</b>							
POL62200	Energy Transformation	4 S	1st–3rd/ 2nd–5th Sem.	4	6	Research paper	Not specified	English
POL62300	Multi-level Governance	4 S	1st–3rd/ 2nd–5th Sem.	4	6	Research paper	Not specified	English
POL62400	Environment and Climate Transformation	4 S	1st–3rd/ 2nd–5th Sem.	4	6	Research paper	Not specified	English
POL65101	Global Health (M.Sc.)	4 S	1st–3rd/ 2nd–5th Sem.	4	6	Research paper	Not specified	English
POL67002	Digital Sustainability Transformation of, by and for the TUM	4 S	1st–3rd/ 2nd–5th Sem.	4	6	Practical credit requirement	Not specified	English

### **III. Credit Total for Respective Semester**

#### **Master's Degree Program Politics & Technology (full-time)**

Semester	Credits Required modules	Credits Elective modules	Credits Master's Thesis	Total Credits	Number of Exams
1st semester	6	24		<b>30</b>	5
2nd semester		30		<b>30</b>	5
3rd semester	18	12		<b>30</b>	3-5
4th semester			30	<b>30</b>	1

#### **Part-time Master's Degree Program Politics & Technology (66%)**

The actual workload to be completed (not the credits actually earned on the basis of passed module examinations) was used to calculate the credit details.

Semester	Credits Required modules	Credits Elective modules	Credits Master's thesis	Overall workload (in credits)	Number of Exams
1st semester	6	12		<b>18</b>	3
2nd semester		21		<b>21</b>	3-4
3rd semester		21		<b>21</b>	4
4th semester	12	9		<b>21</b>	Variable
5th semester	6	3	12	<b>21</b>	Variable
6th semester			18	<b>18</b>	1

## **Appendix 2: Aptitude Assessment**

### **Aptitude Assessment for the Master's Degree Program Politics & Technology at the Technical University of Munich**

#### **1st Purpose of the Process**

<sup>1</sup>Eligibility for the Master's Degree Program Politics & Technology, in addition to the requirements according to § 36(1) Nos. 1 and 2, requires proof of aptitude as set out in § 36(1) No. 3 in accordance with the following provisions. <sup>2</sup>The special qualifications and skills of the candidates should correspond to the field of political science with a supplementary engineering/natural science qualification. <sup>3</sup>Individual aptitude parameters are:

- 1.1 Specialized knowledge including success from the bachelor's degree in Political Science, a comparable social science and/or engineering/natural sciences,
- 1.2 Knowledge of political issues and/or engineering or natural science issues that are important for politics and society,
- 1.3 Ability to do scholarly work and basic, methodologically sound research, specialist political science, and/or engineering to natural science language skills in English,
- 1.4 Exceptional motivation (proven, for example, by information on employment in the professional field, internships during studies, stays abroad, working student activities, and political and/or social commitment).

#### **2. Aptitude Assessment Process**

- 2.1 <sup>1</sup>Aptitude Assessment is conducted annually. <sup>2</sup>The TUM Enrollment, Student Fees Payment, Leave of Absence and Disenrollment Regulations (ImmatS) of 9 January 2014 as amended, in particular § 6, apply to the Aptitude Assessment process.
- 2.2 <sup>1</sup>Applications for admission to the aptitude assessment process in accordance with § 6 of the ImmatS must be submitted to the Technical University of Munich together with the documents listed in 2.3.1 up to and including 2.3.5, and in § 36(1)2 no later than 31 May (absolute deadline) using the online application procedure. <sup>2</sup>The diploma and the graduation certificate must be presented as proof of passing the Bachelor's degree program to the TUM Center for Study and Teaching - Admissions and Enrollment five weeks after the first day of classes, at the latest. <sup>3</sup>Otherwise, it will not yet be possible to commence the master's degree program in accordance with § 36 of these regulations.
- 2.3 The application must include:
  - 2.3.1 a transcript of records containing modules amounting to at least of 140 credits; the transcript of records must be issued by the relevant examination authority or academic programs office,
  - 2.3.2 curriculum vitae formatted as a table,

- 2.3.3 a written statement in English (max. 800 words) giving the reasons for choosing the Master's Degree Program Politics & Technology at the Technical University of Munich, in which the candidate explains the exceptional motivation that makes him/her particularly qualified for the Master's Degree Program Politics & Technology; a candidate's exceptional motivation is to be demonstrated by providing details on program-related vocational training, internships, stays abroad, or program-related further education beyond the attendance and course requirements of the bachelor's program, if necessary by appropriate documentation,
- 2.3.4 an essay written in English of max. 2,000 words; the chairperson of the Commission may propose one or more topics to be chosen; this must be communicated to the applicants by 1 April at the latest, the beginning of the application phase,
- 2.3.5 a declaration that the written statement giving the reasons for choosing the degree program and the essay is the applicant's own work, that the applicant has clearly identified any ideas taken from outside sources, and that it complies with the Code of Conduct for Safeguarding Good Academic Practice and Procedures in Cases of Academic Misconduct of the Technical University of Munich.

### **3. Aptitude Assessment Commission, Selection Committees**

- 3.1 <sup>1</sup>Aptitude assessment is administered by the Aptitude Assessment Commission and the Selection Committees. <sup>2</sup>Aptitude Assessment Commission is responsible for preparing the aptitude assessment process, organizing it and ensuring a structured and standardized process for determining aptitude within the framework of these Regulations; it bears responsibility, insofar as no other body is specified by these Regulations or through delegation of its authority to another body. <sup>3</sup>Selection Committees are to conduct the assessment process in accordance with No. 5 below, subject to No. 3.2 Sentence 11.
- 3.2 <sup>1</sup>The Aptitude Assessment Commission consists of five members. <sup>2</sup>Members of the Commission are appointed by the Dean, in consultation with the Vice Dean of Academic and Student Affairs, from among the authorized examiners of the TUM School of Social Sciences and Technology, who are members of the degree program faculty. <sup>3</sup>At least three Commission members must be university educators within the meaning of the Bavarian Higher Education Innovation Act [Hochschulinnovationsgesetzes (BayHIG)]. <sup>4</sup>The departmental student council has the right to name a student representative to serve on the Commission in an advisory capacity. <sup>5</sup>A deputy is to be appointed for each member of the Commission. <sup>6</sup>The Commission elects a chairperson and a deputy chairperson from among its members. <sup>7</sup>Procedures are governed by § 31 of the TUM Charter as amended. <sup>8</sup>The term in office of Commission members is 1 years. <sup>9</sup>Extensions of the term of office and reappointments are possible. <sup>10</sup>Urgent decisions that cannot be postponed can be made by the chairperson on behalf of the Commission; He/She must inform the Commission of such decisions without delay. <sup>11</sup>The degree program management staff support the Aptitude Assessment Commission and the Selection Committees; the Commission may delegate to the degree program management the task of assessing formal admissions requirements in accordance with No. 4, as well as the determination of points to be awarded based on defined criteria for which there is no freedom of discretion involved. This includes, in particular, the conversion of grades and the calculation of the overall points earned by the applicant. The degree program management may also be involved in choosing the members of the Selection Committee from among the members appointed by the Commission and assigning them to applicants.

- 3.3 <sup>1</sup>Each Selection Committee consists of two members of the TUM School of Social Sciences and Technology, who are authorized to conduct examinations in the degree program according to Art. 85(1) Sentence 1 of the Bavarian Higher Education Innovation Act [Hochschulinnovationsgesetzes (BayHIG)] in conjunction with the act governing examiners at institutions of higher education [Hochschulprüferverordnung]. <sup>2</sup>At least one member must be a university educator within the meaning of the Bavarian Higher Education Innovation Act [Hochschulinnovationsgesetzes (BayHIG)]. <sup>3</sup>It is permissible to serve concurrently on both the Aptitude Assessment Commission and the Selection Committee. <sup>4</sup>Members of the Committee are appointed by the Commission for a term of 1 year; No. 3.2 Sentence 9 applies accordingly. <sup>5</sup>Different Selection Committees may be assigned to individual criteria and stages of the assessment process.

#### 4. Admission to the Aptitude Assessment Process

- 4.1 <sup>1</sup>Admission to the aptitude assessment process requires that all documentation specified in No. 2.2 has been submitted in a timely and complete fashion observing the rules of good academic practice. <sup>2</sup>To determine whether the rules of good academic practice have been observed, the essay can be checked with special plagiarism checking software.
- 4.2 <sup>1</sup>Applicants who have fulfilled the requirements according to No. 4.1 will be assessed according to No. 5. <sup>2</sup>Applicants not suited for the program will receive a letter of rejection stating the grounds for rejection and informing them of legal remedies. <sup>3</sup>Should the Selection Committee come to the conclusion that the Code of Conduct for Good Academic Practice has been significantly violated, the applicant will be excluded from the ongoing application procedure. <sup>4</sup>Sentence 2 applies accordingly.

#### 5. The Aptitude Assessment Process

##### 5.1 First Stage

- 5.1.1 <sup>1</sup>It will be assessed, on the basis of the written application documents required under no. 2.3, whether or not an applicant is suitable for a program pursuant to no. 1 (First stage of the aptitude assessment process). <sup>2</sup>The candidate's application documents will be evaluated on a scale ranging from 0 to 99 points, 0 being the worst and 99 the best possible result.

<sup>3</sup>The following criteria will be applied to the evaluation:

##### a) **Discipline-Specific Skills and Qualifications**

<sup>1</sup>The curricular analysis is conducted on the basis of competencies, rather than a schematic comparison of modules. <sup>2</sup>The analysis is based on the fundamental subject groups listed in the following table of the Bachelor's Degree Program Political Science at the Technical University of Munich.

Subject Group	Credits TUM
Political Science Fundamentals or Specializations	30
Economics and Law Fundamentals	12
Mathematics/Statics Fundamentals	12
Engineering/Natural Science Courses	30
Key Competency	6
Hands-on Project	18
<b>Total</b>	<b>108</b>

<sup>3</sup>If it is established that there are no significant differences in the competencies acquired (learning outcomes), a maximum of 54 points will be awarded. <sup>4</sup>Missing competences will be deducted according to the credits of the assigned modules of the Bachelor's Degree Program Political Science at the Technical University of Munich divided by two. <sup>5</sup>If this value is not a whole number, it will be rounded up.

#### **b) Grade**

<sup>1</sup>The applicant will be awarded one point for each 2/10 grade that the average calculated from examinations in the amount of 140 credits is better than 3.0. <sup>2</sup>The maximum number of points is 10. <sup>3</sup>Negative points will not be awarded. <sup>4</sup>Grades of international degrees will be converted by applying the Bavarian formula. <sup>5</sup>If the candidate has submitted a degree certificate containing more than 140 credits with the application, the assessment will be made on the basis of the best graded modules in the amount of 140 credits. <sup>6</sup>The applicant needs to submit a list of the results together with the application and confirm its accuracy in writing. <sup>7</sup>If the candidate submits this list, the average is calculated from graded module examinations with the best grades amounting to 140 credits; if no list is submitted, the overall average of grades submitted by the candidate will be used to calculate the average. <sup>8</sup>The overall grade average is calculated as a weighted grade average. <sup>9</sup>The grade weights of the individual modules correspond to the credits assigned to each module.

#### **c) Letter of Motivation**

<sup>1</sup>The applicant's written statement in English will be evaluated by the respective Selection Committee and graded on a scale of 0 – 10 points. <sup>2</sup>The content of the written statement will be assessed using the following criteria:

1. ability to describe the relationship between their personal interests and the content of the degree program in a well-structured manner (double weighting),
2. ability to prove their exceptional motivation for the master's program by providing convincing arguments and meaningful examples (see 2.3.3) (double weighting),
3. Ability to formulate the application objectively and according to the rules of English spelling and grammar and emphasize essential points in an appropriate manner (single weighting).

<sup>3</sup>The two members of the Selection Committee evaluate each of the three criteria independently of each other, with each criterion being given a score of 0 to 5 points and then weighted as indicated. <sup>4</sup>The number of points per Selection Committee member results from the sum of the weight evaluations of the individual criteria. <sup>5</sup>The total score is calculated by dividing the sum of the evaluations of both Selection Committee members by five, rounding up to whole numbers of points. <sup>6</sup>The maximum number of points for the letter of motivation is 10.

#### **d) Essay**

<sup>1</sup>The essay in English will be evaluated by the respective Selection Committee and graded on a scale of 0 to 25 points. <sup>2</sup>The content of the essay will be assessed using the following criteria:

- 1st Knowledge of political science/technical issues
2. ability to do scholarly work and basic, methodologically sound research,
3. political science or natural science/engineering specialist language skills in English.

<sup>3</sup>The two members of the Selection Committee evaluate each of the three criteria independently of each other on a scale of 0 to 5 points whereby the criteria are weighted as follows:

- 1st Knowledge of political science/technical issues: double,
2. Ability to do scholarly work and basic, methodologically sound research: double,

3. political science or natural science/engineering specialist language skills in English: single.

<sup>4</sup>The number of points per Selection Committee member results from the sum of the weight evaluations of the individual criteria. <sup>5</sup>The points total will be calculated as the arithmetic means of the individual assessments, rounded up to the nearest full point. <sup>6</sup>The maximum number of points is 25.

5.1.2 <sup>1</sup>The points total in the first stage will be calculated as the sum of the individual evaluations.

5.1.3 <sup>1</sup>Applicants with at least 64 points will be deemed suitable. <sup>2</sup>In those cases where it is determined that only some subject-specific requirements for the master's program are missing from undergraduate studies, the Commission may require that applicants complete fundamentals exams from the Bachelor's Degree Program Political Science amounting to a maximum of 30 credits. <sup>3</sup>These fundamentals exams must be successfully completed in the first year of study. <sup>4</sup>Failed fundamentals exams may be repeated only once and at the next examination date. <sup>5</sup>The Examination Board may make the admission to individual module examinations dependent on the successful completion of the fundamentals exam.

5.1.4 Applicants who have achieved less than 55 points fail the aptitude assessment.

## 5.2 Second Stage

5.2.1 <sup>1</sup>The remaining applicants will be invited to an aptitude assessment interview. <sup>2</sup>In the second stage of the aptitude assessment, the qualifications acquired in the bachelor's degree program and the result of the assessment interview are evaluated, whereby the qualification acquired in the bachelor's is to be weighted equally. <sup>3</sup>Interview appointments will be announced at least one week in advance. <sup>4</sup>Time slots for interviews must be scheduled before expiration of the application deadline. <sup>5</sup>The interview appointment must be kept by the applicant. <sup>6</sup>If the applicant is unable to attend an aptitude assessment interview for reasons beyond his/her control, a later appointment may be scheduled upon a student's well-grounded request, but no later than two weeks before the beginning of classes. <sup>7</sup>Conducting the aptitude assessment interview via video conference is possible upon a student's well-founded request. <sup>8</sup>If the video or audio transmission is disrupted, the interview can be continued after the disruption has been resolved or a follow-up appointment can be scheduled. <sup>9</sup>In the event of repeated disruption, the aptitude assessment interview may be scheduled as a face-to-face meeting as an exception to Sentence 7. <sup>10</sup>Sentences 8 and 9 do not apply if it can be proven that the applicant is responsible for the disruption. <sup>11</sup>In this case, the aptitude assessment interview will be assessed.

5.2.2 <sup>1</sup>The aptitude assessment interview is to be held individually for each applicant. <sup>2</sup>The interview is held in English and lasts at least 20, but not more than 30 minutes for each applicant. <sup>3</sup>The interview will focus on the following topics:

- 1st Knowledge of political issues and engineering or natural science issues that are important for politics and society
2. Understanding of political/social challenges posed by current developments in nature and technology
3. Ability to identify or develop methodical/systematic solutions or management options for such challenges
4. Knowledge of the interdisciplinary orientation of the Politics & Technology degree program and thus of associated later fields of activity
5. Specialist language skills in English covering politics, social sciences, and/or engineering or natural sciences.

<sup>4</sup>The above topics may cover the documentation submitted according to 2.3. <sup>5</sup>Any subject-specific academic knowledge that is to be taught in the Master's Degree

Program Politics & Technology will not affect the decision. <sup>6</sup>With the applicant's approval, a representative of the student body may sit in on the interview.

- 5.2.3. <sup>1</sup>Each Selection Committee member will independently grade each of the two focus areas on a scale of 0 to 10, 0 being the worst and 10 the best possible result. <sup>2</sup>The points score per Selection Committee member results from the sum of evaluations whereby the four content-related criteria (5.2.2 Sentence 3 No. 1 to No. 4) each have single weighting and the language criterion (5.2.2 Sentence 3 No. 5) is weighted by 1.5. <sup>3</sup>The points total will be calculated as the arithmetic means of the assessments by the two Selection Commission members, rounded up to the nearest full point. <sup>4</sup>The maximum number of points is 55.
- 5.2.4 <sup>1</sup>The total number of points awarded in the second stage is the sum of the points from 5.2.3 and the points from 5.1.1 a) (subject-specific qualification) and 5.1.1 b) (grade). <sup>2</sup>Applicants with 75 or more points will be deemed suitable. <sup>3</sup>Applicants with an overall score of less than 75 points have failed the aptitude assessment.

### 5.3 Determination and Notification of Results

<sup>1</sup>Applicants will be informed of the results of the aptitude assessment through official notification. <sup>2</sup>Applicants not suited for the program will receive a letter of rejection stating the grounds for rejection and informing them of legal remedies.

- 5.4 Candidate's suitability for the program, once determined in aptitude assessment, applies to all subsequent applications for this program.

## 6. Documentation

<sup>1</sup>The aptitude assessment process must be documented, in particular the names of the participating members of the Selection Committee, the evaluation of the first and second stages, as well as the overall results. <sup>2</sup>The aptitude assessment interview must be documented, including the date, duration and location of the assessment, the names of the participating Selection Committee members, the applicant's name, and a list of main topics of discussion in bullet points.

## 7. Repeat Aptitude Assessments

Applicants who have failed an aptitude assessment may apply once to repeat the aptitude assessment process.